



AGENDA

SUPPORTING PEOPLE IN KENT COMMISSIONING BODY

Tuesday, 7th October, 2014, at 2.00 pm

Ask for: **Ann Hunter**

**Darent Room, Sessions House, County Hall,
Maidstone**

Telephone **(01622) 694703**

1. Apologies
2. Declarations of Interest
3. Minutes of meeting of the Commissioning Body held on 22 July 2014 (Pages 3 - 6)
4. Minutes of the Core Strategy Group held on 1 September 2014 (Pages 7 - 10)
5. Supporting People Review (Pages 11 - 14)
6. Dates of Meetings in 2015

To note the proposed dates for meetings of the Supporting People Commissioning Body for 2015:

Tuesday 27 January

Wednesday 1 April

Tuesday 21 July

Tuesday 6 October

All meetings will start at 2pm

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
(01622) 694002

Monday, 29 September 2014

KENT COUNTY COUNCIL

SUPPORTING PEOPLE IN KENT COMMISSIONING BODY

MINUTES of a meeting of the Supporting People In Kent Commissioning Body held in the Darent Room, Sessions House, County Hall, Maidstone on Tuesday, 22 July 2014.

PRESENT: Mr C P Smith (Chairman), Cllr Ms J Anderson (Vice-Chairman), Mr W Adetoro, Cllr K Belcourt, Cllr Mrs S Chandler, Ms A Christou, Mr H Cohn, Ms A Haines (Substitute for Mr P Dosad), Mr G Peskett, Mr R Robinson (Substitute for Mrs T Kerly), Ms S Sainsbury (Substitute for Mr A Hammond), Ms P Smith, Mr P Whitfield, Ms L Wilders (Substitute for Ms S Kaur) and Cllr J Wright

IN ATTENDANCE: Ms M Anthony (Commissioning and Development Manager), Miss M Goldsmith (Finance Manager), Mr M Lobban (Director of Commissioning), Mrs D Wright (Head of Commissioned Services) and Mrs A Hunter (Principal Democratic Services Officer)

UNRESTRICTED ITEMS

46. Apologies (Item 1)

Apologies for absence were received from Cllr Mrs C Clark, Mr P Dosad, Cllr Mrs M Dwyer, Ms S Kaur, Mr A Hammond, Cllr A Hicks, Cllr J Howes, Cllr Mrs C Howes and Cllr Mrs L Weatherly.

47. Declarations of Interest (Item 2)

There were no declarations of interest.

48. Minutes of the last meeting of the Commissioning Body held on 2 April 2014 (Item 3)

Agreed that the minutes of the meeting held on 2 April 2014 be approved as a correct record and signed by the Chairman.

49. Minutes of the Core Strategy Group held on 9 June 2014 (Item 4)

Agreed that the minutes of the Core Strategy Group meeting held on 9 June 2014 be noted.

50. Supporting People Review - Presentation (Item 5)

- (1) Mark Lobban (Director of Commissioning) gave a presentation about the proposed review of Supporting People. He set out the key messages of the Council's transformation plan "Facing the Challenge", changes in directorate

and cabinet portfolio responsibilities, a new perspective for housing-related support, the key issues and the next steps in the provision of integrated services.

- (2) In response to questions he said part of the purpose of conducting a review was to map Supporting People priorities against the wider transformation programme and to provide assurance that preventative services were integrated with other services to maximise outcomes. Mr Lobban said the review was not suggesting ceasing funding for services to any particular client group. He also said discussions about housing related supported needed to include representatives from a range of partner organisations including districts and boroughs and the NHS.
- (3) The particular needs of ex-offenders, gypsies and travellers and those with mental health issues were highlighted. The importance of monitoring progress and measuring success against objectives and the transformation agenda was raised and Mr Lobban said that all expenditure needed to have a demonstrable outcome. The findings of the review will be presented to the next meeting of the commissioning body on 7 October 2014.
- (4) Agreed that the presentation be noted.

51. Transforming Rehabilitation - Presentation by Mr H Cohn
(Item 6)

- (1) Howard Cohn, Commissioning Manager, Kent, Surrey and Sussex CRC gave a presentation about reforms to the probation and rehabilitation service. His presentation included information about the reasons for reform, the timelines and process for implementation, the establishment of the new national probation service and community rehabilitation companies and their roles.
- (2) In response to questions, he confirmed that community orders and the community payback scheme would continue. He also said the CRC would provide “through the gate services” and assess needs of offenders including accommodation needs prior to release however peer advisers would continue to provide advice and support relating to accommodation.
- (3) Agreed that the report be noted.

52. Offender Service Commissioning
(Item 7)

- (1) Melanie Anthony introduced the report which set out the intentions for commissioning an Integrated Offender Service in Kent, with a preliminary timeline for the commissioning process.
- (2) In response to comments Ms Anthony said the intention was to empower providers to work with local landlords with assistance and support from the districts to enable rough sleepers to step down to shared housing and it was recognised that the private rented sector would not be able to meet all needs.
- (3) Resolved that the report be noted.

53. Proposals for Underspend Pilots
(Item 8)

- (1) Melanie Anthony introduced the report which summarised the work of the Core Strategy Group in identifying proposals for using the Supporting People budget reserves.
- (2) She confirmed that it would be possible to implement the proposals quickly as the existing contracts could be varied.
- (3) Resolved that:
 - (a) Available funding be utilised to continue the 'Hostels Plus' model introduced in 2013/14 to provide additional short term bed spaces for rough sleepers all year round;
 - (b) Funding be extended to the rough sleepers outreach service to facilitate support to greater numbers and at a greater intensity of support using the existing evidence base;
 - (c) A focus be placed upon year-round provision, rather than season limited services;
 - (d) Commissioned Services facilitate a discussion between the Generic Floating Support Service Provider and Swale Borough Council to further explore the SBC proposal from existing contract capacity;
 - (e) Commissioned Services and Sevenoaks District Council explore more effective use of existing rent deposit monies within the Sevenoaks area.

54. 2013-14 Outturn, 2014-15 budget & 2014-15 forecast
(Item 9)

- (1) Di Wright (Head of Commissioned Services) introduced the report which provided the out turn figures for the 2013-14 financial year, confirmation of the 2014-15 budget and the current forecast for the 2014-15 financial year.
- (2) Resolved
 - (a) That the actual outturn of £23,503.7k against the cash limit of £24,856.5k be noted;
 - (b) That an underspend of £1,352.8k be noted;
 - (c) The 2014/15 budget of £22,546k, which is a planned reduction of £2,310.5k, with a current underspend of £704.2k forecast be noted.

55. Performance Management

(Item 10)

(1) Melanie Anthony introduced the report which highlighted aspects of performance management within the Supporting People services. Overall targets for the key performance indicators had been exceeded again in Quarter 4 of 2013/14. Housing related support services had been delivered to 9,767 vulnerable people within sheltered, supported and floating support services.

(2) Resolved that the report be noted.

56. Agenda Items for Future Meetings

(Item 11)

No items for future agendas were identified.

57. Date of Next Meeting - 2pm on Tuesday 7 October 2014

(Item 12)

**Core Strategy Group
Workshop Minutes
1 September 2014
Swale 1 Sessions House**

Meeting	Core Strategy Group		
Date & Time:	1 September 2014	Minutes By:	Pam McConnell Commissioned Services Social Care Health & Wellbeing Directorate – KCC
Meeting Place:	Swale Room 1, Sessions House	Job Title:	Senior Administration Officer
Present:			
Diane Wright	DiW	KCC – Head of Commissioned Services Social Care Health & Wellbeing (Chair)	
Melanie Anthony	MA	KCC – Social Care Health & Wellbeing Commissioned Services	
Tracey Kerly*	TK	Ashford Borough Council	
Amber Christou,	AC	Swale Borough Council	
Richard Robinson	RR	Ashford Borough Council	
Alison Haines	AH	Dartford Borough Council	
Ashley Stacey	AS	Thanet District Council	
Satnam Kaur	SK	Tonbridge & Malling Borough Council	
Jane Rogers	JaR	Representing Kevin Hetherington, Tunbridge Wells Borough Council	
Present for part of the meeting*			
Apologies:			
Gary Peskett		Canterbury City Council	
Adrian Hammond		Shepway District Council	
Christy Holden		KCC - Families & Social Care Contracting	
Kevin Hetherington		Tunbridge Wells Borough Council	
Michelle Goldsmith		KCC – Finance Business Partner	
Howard Cohn		Kent, Surrey & Sussex Community Rehabilitation Company (KSS CRC)	

1. Welcome and introductions

1.1 The Chair welcomed the group and introductions were made.

2. Workshop discussion

2.1 The Chair reminded the group of the presentation by Mark Lobban at the last Commissioning Body meeting and that subsequently the whole of the Supporting people service is now under review looking at:

- Service provision – who and how this is best managed
- Governance – who is best to oversee the running of the services
- Team – KCC to review

2.2 The Chair explained that the some of the client cohorts will fit with main statutory services within Social Care.

2.3 The Chair invited comment, ideas and discussion on future arrangements for:-

- Domestic Abuse
- Offenders
- Substance Misuse
- Gypsies and travellers
- Rough sleepers and Homelessness

2.4 The group were assured that it was KCC's aim to have robust prevention services to reduce the need for statutory services.

2.5 Concerns raised were as follows:-

- What measures would be put in place to ensure that a fundamental pathway is in place to ensure that Prevention services are accessed instead of Statutory?
- How will CLG monies be clearly defined as being spent on housing related support services
- How will performance of delivery be demonstrated in relation to spend?

2.6 In discussing current governance arrangements the group felt that the way forward would be to incorporate the Core Strategy Group into or as a sub group of the Joint Policy and Planning Board (JPPB) with local Health and Wellbeing Boards possibly replacing the Commissioning Body, which would aide Health colleagues in their understanding of the benefits of housing related support services.

2.7 This would then reflect the realignment of budgetary responsibilities across mainstream services and enabling housing related support services outcomes to align with those in Health.

2.8 In reviewing the services the group proposed the following:

- Homelessness – JPPB/Kent Housing Group (KHG)
- Gypsy and Travellers – Unit within KCC
- Domestic Abuse – Community Safety Board (governance)
- Offenders – Reoffending Board

2.9 Questions raised were

- How will duplication of service be avoided
- How do we ensure that coverage is standardised approach through services
- How will they crosscut and dovetail
- What measures will be in place to ensure liaison between services?
- Who will oversee governance within internal structures

3. Conclusion

- concern in separating out services could lead to specialised skills being lost within services and in governance – how will this be managed
- how will a services work in a holistically way and the creation of bottlenecks in care pathways
- assurance in governance responsibilities
- demonstration of outcomes
- how at district level will this been seen to ensure the transparency continues in outcomes and integration
- JPPB is not a legal entity – so unable to commission services. KCC to commissioning with the JPPB responsible for contract monitoring.

4. Actions:

1. DiW to send feedback to the SP review
2. AC to speak to members and request them to formerly write any concerns to the Chair of the Commissioning Body.
3. RR to raise at the next JPPB meeting

Dates of Future meetings

11 December 2014 2.00pm – 4.00pm Swale Room 1, Sessions House

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By: Mark Lobban Director of Strategic Commissioning,
Social Care Health & Well Being Directorate

To: Supporting People Commissioning Body – October
2014

Subject: Supporting People Review

Classification: Unrestricted

Summary

The following paper gives information about the recent review of housing related support. It sets out a number of proposals about the integration of the services into the wider social care context, including revised governance arrangements.

Recommendations

The Commissioning Body is asked to:

- (1) Note and discuss this report
- (2) Agree the proposals sets out in paragraphs 5 (1) to (4) and timescales set out in 6 (1) to (3)

1. Introduction

- (1) Following the dissolution of the county council's Customer and Communities Directorate in April 2014 the Commissioned Services function has been transferred to the Social Care Health and Wellbeing Directorate. This included the element of the team responsible for the commissioning of housing related support services.
- (2) The change prompted a review of the current structures and arrangements for the commissioning of these services. The review was conducted between May and September 2014 and its initial findings are presented in this paper.

2. Context

- (1) Existing housing related support services broadly fall into four categories
 - **Services for young people**, including young offenders, young people leaving care and teenage parents
 - **Services for older people**; these include support within sheltered accommodation, community support and alarm services

- **Services for people with disabilities;** these include services for people with learning disabilities, physical disabilities, sensory impairments and people with mental health problems.
 - **Services for people considered socially excluded;** these include homeless people including homeless families and rough sleepers, offenders including mentally disordered offenders, people at risk of domestic abuse, gypsy travellers and more latterly ex-service personnel
- (2) Since its inception, the delivery of housing related support in Kent has been directed and guided by the Supporting People Commissioning Body. Membership consists of:
- The elected member and/or senior officer with the portfolio lead for housing in the twelve districts and boroughs
 - The portfolio holders and appropriate senior officers within the former Customer and Communities Directorate and Families and Social Care Directorates (now the Social Care, Health and Wellbeing Directorate)
 - The most appropriate senior officer within Public Health
 - The most appropriate senior officer within the Kent Surrey and Sussex Community Rehabilitation Company) formerly Kent Probation Trust.
- (3) There is an existing Memorandum of Understanding that sets out the role and responsibility of the Commissioning Body including the decision making process.
- (4) The Commissioning Body approved both a Strategy and Commissioning Plan that establish the principles and objectives for the service and how these should be delivered. It sets out intentions to reshape and reconfigure services to integrate, simplify and jointly commission services to shared strategic objectives.

3. Internal Review

- (1) An internal review of the service has been carried out. This had three elements:
- *Strategy and priorities* - to identify, map and analyse the key priorities of housing related support services with the current and future service and commissioning intentions of the Social Care Health and Wellbeing directorate and the wider council.
 - *Services and integration* - to articulate and establish options on how Commissioned Services is best integrated in to the Directorate.
 - *Governance and oversight* - to chart the existing governance arrangements together with related partnerships required in delivering housing related support. To map these to the current changes in the partnership landscape within and outside of KCC so as to ensure a strong strategic fit.

- (2) The views of the Core Strategy Group were sought at a workshop held on 1st September 2014.

4. Findings

- (1) There is synergy between most housing related support services and the commissioning intentions for adult social care. Prevention and early intervention services such as housing related support are integral to the county council's strategies for children's and adult social care. It is sensible that these services should be considered in the wider context of social care transformation.
- (2) There are opportunities and advantages in integrating the governance of these elements of the service with existing structures within the county council.
- (3) The team should be fully integrated into the directorate to best deliver directorate and whole council transformation.
- (4) Housing related support services delivers to socially excluded groups or cohorts not currently directly commissioned by adult social care, e.g. domestic abuse, homelessness and offenders
- (5) The current governance arrangements struggle to garner effective health representation and this is a potential barrier to integration and joint commissioning. Robust partnerships between housing, health and social care are essential in delivering health and wellbeing services.
- (6) The delivery of housing related support services requires continued effective partnerships with Districts and Boroughs, not least as housing authorities.
- (7) There is a range of well-placed alternative arrangements that could be considered to give appropriate expertise and oversight for the socially excluded cohorts outside the traditional social care groups. These include the Joint Policy and Planning Board, Kent Housing Group, the Kent and Medway Reducing Offending Board and the Community Safety Board. The inclusion of the local and county health and wellbeing boards should also be considered in any future arrangements.

5. Proposals for change

- (1) The governance of housing related support for Mental Health, Learning Disability, Older People and Physical Disability should be considered under the county council's Adults' Transformation Portfolio.

- (2) The governance of housing related support for Young People should be considered under the county council's Children's Transformation Portfolio.
- (3) Further detailed work is needed to establish the county council's views and plans for future provision for socially excluded cohorts outside traditional social care.
- (4) Once these views are established, appropriate governance arrangements should be put in place for these cohorts, taking into consideration of 4 (7) above.

6. Delivery timescales

- (1) It is proposed that the preparatory work to integrate the governance arrangements for Adults' and Children's services begins with immediate effect.
- (2) The views of the county council regarding those cohorts outside of social care should be established in December 2014.
- (3) A report will be brought to the January meeting of the Commissioning Body to summarise the progress of these changes. The report will make further recommendations based on the county council's view on future commitments to the socially excluded cohorts.

7. Conclusion

- (1) There is an opportunity to better align governance and delivery of housing related support services with the delivery and governance of the council's wider arrangements for social care.
- (2) Whilst in traditional cohorts there are existing structures to do this, for social excluded groups this is less straightforward.
- (3) The county council will decide its commitment to the social excluded groups. This will enable recommendations to be made regarding the future governance arrangements for these groups.

8. Recommendations

The Commissioning Body is asked to:-

- (1) Note and discuss this report
- (2) Agree the proposals sets out in paragraphs 5 (1) to (4) and timescales set out in 6 (1) to (3)

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